

# ROLLING HILLS LOCAL SCHOOL DISTRICT BOARD AGENDA

## **SUPERINTENDENT**

Ryan Caldwell

## **TREASURER**

Kandi Raach

## **BOARD OF EDUCATION**

Bryan Stoney, President

Darlene Miser, Vice President

Cheryl Gadd

Tom Kenworthy

Karen Wiggins



- I. Opening Ceremony
- II. Call to Order
- III. Roll Call
- IV. Public Participation
- V. Treasurer's Report
- VI. Report's
- VII. Old Business
- VIII. Superintendent's Report
- IX. Correspondence
- X. Information Items
- XI. Executive Session
- XII. Adjournment

August 4, 2016

Regular Meeting - 5:30 p.m.

Administrative Office

I. **OPENING CEREMONY** 8-4-16-I

The Lord's Prayer and Pledge of Allegiance is offered for those that wish to participate.

II. **CALL TO ORDER-** Darlene Miser, Vice President 8-4-16-II

III. **ROLL CALL-** Kandi Raach 8-4-16-III

The Rolling Hills Local Board of Education met in regular meeting session on Thursday August 4, 2016 at 5:30 pm at the Rolling Hills Administrative Office. The following board members were present: President Bryan Stoney, Board Members Cheryl Gadd, Darlene Miser, Karen Wiggins, and Mr. Kenworthy came into the meeting at 5:46pm. Superintendent Ryan Caldwell and Treasurer Kandi Raach were in meeting attendance as well as others.

IV. **ACCEPT ADDENDUM** 8-4-16-IV

Motion made by Mrs. Gadd and seconded by Mrs. Wiggins to accept addendum items, as presented.

Roll Call: Mrs. Gadd, yes; Mrs. Miser, yes; Mr. Stoney, yes; Mrs. Wiggins, yes.

Motion carried.

IV. **PUBLIC PARTICIPATION-** Bryan Stoney, President 8-4-16-V

A. **Building Principal Reports** 8-4-16-V-A

• **Brook Intermediate School- Shelly Sowers**

Open house is from 5:00-6:30 and the building is ready to go waiting for students. It was a team effort with all the staff.

• **Byesville Elementary School- Gail Thomas**

Not present.

• **Secrest Elementary School- Jude Black**

Jumpstart had an average of 32 students a day and all went well. Open house August 10th from 5:00-6:00 for Preschool and Kindergarten. Open house for 1st and 2nd grade is August 15th, 2016. Custodians have been working hard to get the school ready.

**Meadowbrook Middle School- Scott Baughman**

We are planning the field day for sometime in the next few weeks. We started a Business Class this year. Open house is August 22, 2016.

- **Meadowbrook High School- Molly Kaplet**

Grant Gaydos went to code.org training. STEM class is new this week. High school will be 1:1 with iPads this year. We have remodeled office and painted some classrooms. New student orientation is August 10, 2016.

- **Athletic Administrator- Jeff Wheeler**

Official 1st day of Fall Sports was Monday. New scoreboard is going up at the football stadium.

- **Student Representatives- Robert Moore, Jasmine Painter, Riley Bromer**  
were not present.

**V. TREASURER'S REPORT- Kandi Raach, Treasurer**

8-4-16-VI

**A. Approval of Minutes**

8-4-16-VI-A-M-1

June 30, 2016 Regular Minutes; July 7, 2016 Regular Minutes

**B. Approval of Financial Report**

June 2016 and July 2016

8-4-16-VI-B-M-1

**C. Approve A Resolution Determining to Proceed with the Submission to the Electors of the Question of Levying a Tax in Excess of the Ten-Mill Limitation, as presented**

8-4-16-VI-C-M-1

**D. Recommend transferring the following funds from the General Fund to:**

**Athletic Support Fund (300 9399) \$5000.00**

8-4-16-VI-D-M-1

**E. Recommend approving Permanent Appropriations of \$24,460,668.00 for the 2016-17 fiscal year, as presented.**

8-4-16-VI-E-M-1

**F. Recommend approving Estimated Revenues of \$24,395,785.00 for the 2016-17 fiscal year, as presented.**

8-4-16-VI-F-M-1

Motion made by Mrs. Miser and seconded by Mrs. Gadd to approve Treasurer's Report Items A-F, as presented.

Roll Call: Mrs. Gadd, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; Mr. Stoney, yes; Mrs. Wiggins, yes.

Motion carried.

**I. REPORTS**

8-4-16-VII

**A. Standing Committees**

8-14-16-VII-A

1. Policy.....Darlene Miser  
Karen Wiggins

Nothing

2. Athletic.....Cheryl Gadd  
Tom Kenworthy

Nothing

3. Legislative/Student Achievement Liaison (1 board member).....Darlene Miser

Nothing

4. Mid-East CTC.....Darlene Miser

Will have Open House August 17th in Buffalo.

5. Personnel/Insurance/Negotiations.....Cheryl Gadd  
Karen Wiggins

Still ongoing negotiations.

6. Building and Grounds.....Tom Kenworthy  
Bryan Stoney

Nothing

7. Audit.....All Board Members

Starting Audit on August 16, 2016

8. Community Outreach..... Tom Kenworthy  
Karen Wiggins

Being held before board meeting on September 15th at 5:00.

**B. Supervisor Reports**

8-4-16-VII-B

1. Transportation/Maintenance Supervisor- Dave Lashley

All new buses will be on routes this year. Grounds look nice thanks to the student workers and groundskeeper this summer.

2. Food Service - Patti Tipton - not present

**VII. OLD BUSINESS**

8-4-16-VIII

**A. Use the resolution, as presented, in lieu of the one presented and approved at the June 30, 2016 Board of Education meeting for the Resolution of Necessity for the Renewal of an Emergency Tax Levy (Note: Change requested by Auditor's Office)**

Motion was made by Mrs. Miser and seconded by Mr. Kenworthy to accept Old Business, as presented

Roll Call: Mrs. Gadd, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; Mr Stoney, yes; Mrs. Wiggins, yes.

Motion carried.

**VIII. SUPERINTENDENT'S REPORT- Ryan Caldwell, Local Superintendent**

8-4-16-IX

**A. Employment**

8-4-16-IX-A-M-2

It is recommended by the Local Superintendent and nominated by the Educational Service Center Superintendent (where applicable), that the mentioned personnel be employed for the term indicated and at the existing salary schedule, pending certification (where applicable) and BCI background check (where applicable).

Rolling Hills Local School District August 4th, 2016 Regular Meeting Minutes  
Page 5

Bean, Heather, Substitute Cook, 1 year, 2016-17 school year

Engle, Tyer, Part Time Tutor, 1 year, 2016-17 school year- pending all paperwork received; Head Baseball Coach, 1 year, 2016-17 school year- pending Pupil Activity Permit.

Epperson, John , Head Boys & Girls Track Coach, 1 year, 2016-17 school year

George, Bridget, Head Softball Coach, 1 year, 2016-17 school year

Hauenstein, Stacey, Substitute Cook, 1 year, 2016-17 school year

Jones, Bruce, Technology Assistant, as needed, 1 year, 2016-17 school year

Lauffer, Amy, Bus Driver, 1 year, 2016-17 school year

Maschue, Alice, Flag Instructor, 1 year, 2016-17 school year

McCauley, Susan, Co-Advisor National Honor Society, 1 year, 2016-17 school year

McKnight, Laurie, Co-Advisor National Honor Society, 1 year, 2016-17 school year

Patterson, Amanda, Substitute Cook, 1 year, 2016-17 school year

Phipps, Joe, Substitute Teacher, 1 year, 2016-17 school year

Ryan, Denise, Substitute Bus Driver, -1 year, 2016-17 school year- pending BCI/FBI background checks

Warehime, Beth, Substitute Paraprofessional, 1 year, 2016-17 school year

Wilson, Crystal, Substitute Teacher, 1 year, 2016-17 school year

Zerger, Chris, Tutor at Secrest Elementary, 1 year, 2016-17 school year

Motion was made by Mrs. Gadd and seconded by Mrs. Wiggins to approve the Superintendent's Report item A as presented.



Roll Call: Mrs. Gadd, yes; Mr. Kenworthy, yes; Mrs.Miser, yes; Mr Stoney, yes; Mrs. Wiggins, yes.

Motion carried.

Mr. Caldwell would also like to thank everyone for their hard work this summer!

**B. OSBA Capital Conference- November 13-16, 2016** 8-4-16-IX-B-M-3

**Approve Mr. Kenworthy as the Delegate to the 2016 OSBA Annual Business Meeting at the Capital Conference; and approve Mr. Stoney as the Alternate to the 2016 OSBA Annual Business Meeting at the Capital Conference in the event the Delegate cannot serve.**

Motion was made by Mrs. Gadd and seconded by Mrs. Miser to approve Item B, as presented

Roll Call: Mrs. Gadd, yes; Mr. Kenworthy, yes; Mrs.Miser, yes; Mr Stoney, yes; Mrs. Wiggins, yes.

Motion carried.

**C. Approve resolution authorizing 2016-17 membership in Ohio High School Athletic Association, as presented** 8-4-16-IX-C-M-3

Motion was made my Mr. Kenworthy and seconded by Mrs. Gadd to approve Item C, as presented

Roll Call: Mrs. Gadd, yes; Mr. Kenworthy, yes; Mrs.Miser, yes; Mr Stoney, yes; Mrs. Wiggins, yes.

Motion carried.

**D. Approve changes to Secret Elementary School Principal position to change title to Elementary Principal/Preschool Director and change days from 220 to 260, effective August 1, 2016, reflecting changes to Administrative Package, as presented** 8-4-16-IX-D-M-4

Motion was made by Mr. Kenworthy and seconded by Mrs. Gadd to approve Item D, as presented

Roll Call: Mrs. Gadd, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; Mr Stoney, yes; Mrs. Wiggins, yes.

Motion carried.

**E. Approve 2016 Meadowbrook Golf team to travel to participate in the Kalida Wildcat Invitational Tournament on Wednesday, August 17, 2016 as presented**  
8-4-16-IX-E-M-5

Motion was made by Mr. Kenworthy and seconded by Mrs. Miser to approve Item E, as presented

Roll Call: Mrs. Gadd, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; Mr Stoney, yes; Mrs. Wiggins, yes.

Motion carried.

**F. Approve Student-Parent Handbook for Byesville Elementary School and Brook Intermediate School for the 2016-17 school year, as presented**

8-4-16-IX-F-M-6

Motion was made by Mr. Kenworthy and seconded by Mrs. Wiggins to approve Item F, as presented

Roll Call: Mrs. Gadd, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; Mr Stoney, yes; Mrs. Wiggins, yes.

Motion carried.

**G. Approve substitute teacher list for the 2016-17 school year, as presented**

8-4-16-IX-G-M-7

Motion was made by Mrs. Miser and seconded by Mrs. Gadd to approve Item G, as presented

Roll Call: Mrs. Gadd, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; Mr Stoney, yes; Mrs. Wiggins, yes.

Motion carried.



**H. Approve bus routes for the 2016-17 school year, to be presented**

8-4-16-IX-H-M-8

Motion was made by Mrs. Miser and seconded by Mrs. Gadd to approve Item H, as presented

Roll Call: Mrs. Gadd, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; Mr Stoney, yes; Mrs. Wiggins, yes.

Motion carried.

**I. Approve request for maternity leave for Shannon Wetzler August 15, 2016 through November 10, 2016**

8-4-16-IX-I-M-9

Motion was made by Mr. Kenworthy and seconded by Mrs. Wiggins to approve Item I, as presented

Roll Call: Mrs. Gadd, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; Mr Stoney, yes; Mrs. Wiggins, yes.

Motion carried.

**J. Accept resignation of Louis Tolzda as Part-Time Tutor for the 2016-17 school year, effective August 1, 2016.**

8-4-16-IX-J-M-10

Motion was made by Mr. Kenworthy and seconded by Mrs. Gadd to approve item J, as presented

Roll Call: Mrs. Gadd, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; Mr Stoney, yes; Mrs. Wiggins, yes.

Motion carried.

**K. Approve Agreement with the Cambridge Guernsey County General Health District for the 2016-17 school year, as presented**

8-4-16-IX-K-M-11

Motion was made by Mr. Kenworthy and seconded by Mrs. Gadd to approve item K, as presented

Roll Call: Mrs. Gadd, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; Mr Stoney, yes; Mrs. Wiggins, yes.

Motion carried.

**L. Approve Agreement with the Cambridge Guernsey County General Health District for the 2016-17 school year, as presented** 8-4-16-IX-L-M-12

Motion was made by Mr. Kenworthy and seconded by Mrs. Gadd to approve item L, as presented

Roll Call: Mrs. Gadd, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; Mr Stoney, yes; Mrs. Wiggins, yes.

Motion carried

**M. Race to the Top Update- Debbie Ames**

We received a 21st century grant for \$200,000.00 for at least one year, but can be up to three years. After school tutoring, clubs K-4 8-4-16-IX-M-M-13

**IX. CORRESPONDENCE** 8-4-16-X

**X. INFORMATION ITEMS** 8-4-16-XI

**XI. EXECUTIVE SESSION- (1) to prepare for and review negotiations with public employees on their compensation and other terms of employment and (2) to confer with legal counsel on a subject of imminent court action.**

8-4-16-XII

Time retire: 6:10 pm

Motion was made by Mrs. Miser and seconded by Mrs. Gadd to go into executive session.

Roll Call: Mrs. Gadd, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; Mr Stoney, yes; Mrs. Wiggins, yes.

Motion carried.

Time return: 8:46pm

Motion was made by Mrs. Miser and seconded by Mrs. Gadd to return from executive session.

Roll Call: Mrs. Gadd, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; Mr Stoney, yes; Mrs. Wiggins, yes.

Motion carried.

**XII. RESOLUTION**

8-4-16-XIII

A. I move that the Board adopt the following resolution:

8-4-16-XIII-A-M-1

WHEREAS, by letter dated June 30, 2016 members of this Board informed John Urdak that he will not be permitted to attend any athletic event or other extracurricular activity on District property because of his inappropriate behavior: and

WHEREAS, Mr. Urdak's legal counsel has overtly threatened legal action if the June 30, 2016 letter is not withdrawn; and

WHEREAS, while Mr. Urdak's counsel does not address the underlying behavior that prompted the June 30, 2016 letter, he does claim that the letter was issued in violation of Ohio Revised Code Section 121.22; and

WHEREAS, while Mr. Urdak's counsel's threat of litigation makes certain allegation of fact that are erroneous, it also raises a significant issue under Section 121.22, and this Board wishes to cure an arguable violation of that statute;

NOW, THEREFORE, BE IT RESOLVED that:

1. The June 30, 2016 letter from members of this Board to Mr. Urdak is rescinded and withdrawn, effectively.
2. The Board's Treasurer is authorized to promptly furnish Mr. Urdak (with a copy to his counsel) a written notice that the June 30, 2016 letter has been rescinded and withdrawn.

3. The District Superintendent and Board President are authorized to promptly issue a letter to Mr. Urdak (with a copy to his counsel) prohibiting Mr. Urdak from attending any athletic event on District premises.

Motion was made by Mrs. Gadd and seconded by Mrs. Miser to approve item A, as presented

Roll Call: Mrs. Gadd, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; Mr Stoney, yes; Mrs. Wiggins, yes.

Motion carried.

## **XII. ADJOURNMENT**

Motion to adjourn was made by Mr. Kenworthy and seconded by Mrs. Wiggins

Roll Call: Mrs. Gadd, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; Mr Stoney, yes; Mrs. Wiggins, yes.

Motion carried.

Time: 8:50pm