

**I. OPENING CEREMONY** 12-28-17-I

The Lord's Prayer and Pledge of Allegiance was offered for those that wished to participate

**II. CALL TO ORDER - Bryan Stoney, President** 12-28-17-II

**III. ROLL CALL - Kandi Raach, Treasurer** 12-28-17-III

The Rolling Hills Local Board of Education met in regular meeting session on Thursday, December 28, 2017 at 6:30 p.m. at the Rolling Hills Administrative Office. The following Board Members were present: President Bryan Stoney, Board Members Cheryl Gadd, Tom Kenworthy, Darlene Miser and Karen Wiggins. Superintendent Ryan Caldwell and Treasurer Kandi Raach were in meeting attendance as well as others. Cheryl Gadd motioned to accept the addendum and Karen Wiggins seconded.

**IV. PUBLIC PARTICIPATION - Bryan Stoney, President** 12-28-17-IV

**A. Administrators Reports**

- **Brook Intermediate School – Shelly Sowers**  
Not present.
- **Byesville Elementary School – Gail Thomas**  
Not present.
- **Secrest Elementary School - Jude Black**  
Not present.
- **Meadowbrook Middle School – Jeff Wheeler & Scott Baughman**  
Interact Club did a can food drive and middle school students participated. They collected over 400 cans and donated over 90 gifts. Mr. Wheeler thanked the Brook Singers for coming to MMS and singing. He also advised Mr. Cazzell was awarded Amazing Teacher from the Daily Jeffersonian.
- **Meadowbrook High School – Molly Kaplet & Scott Golec**  
Not present.
- **Coordinator or Curriculum- Debbie Ames & Liz Meredith**  
Liz thanked Debbie for all her help and contributions to the district over her years of service. She also advised the 21<sup>st</sup> Century On Site review went well.
- **Athletic Administrator - Jeff Wheeler**  
Jeff advised the boys basketball team is 7-0, JV is 6-1 and the Freshman team is 9-0. Girls basketball are growing as a team and getting better. Wrestling competes Friday and Saturday at St. Clairesville.
- **Student Services – Bryan Raach**  
Colt Club Hoops will begin in January and will be every Sunday in January at 2:00, 3:00 or 4:00 p.m.
- **Foxfire East Academy- Tyler Brown**  
Numbers (enrollment) are holding strong this year. 10% of students have perfect attendance. They are currently finishing fall testing.
- **Student Representatives –Rosalie Allen, Erica Wade, Maggie Johnson & Lakyn Hare.**  
Lakyn- FCCLA is going well. Christmas party was nice. Exam week was last week and it went well. Dual-enrollment classes are going great!  
Maggie- Angel Tree was a great success. Student council went to Brook and hosted a dance. Tailgate had a nice attendance for the game.  
Rosalie- Looks forward to the Board Meetings. Congratulated the basketball team for current success. Brook Singers went to all the schools and sang for staff and students. Seniors have been busy applying for colleges. Thanked the teachers for all their help and thanked the Board Members who finished their terms. She also thanked Darlene for all her help and support over the years.

**B. Public Participants**

- V. TREASURER'S REPORT - Kandi Raach, Treasurer** 12-28-17-V
- A. Approved of Minutes** 12-28-17-V-A-M-1  
November 16, 2017
  - B. Approved of Financial Report** 12-28-17-V-B-M-1  
November 2017
  - C. Approve the Grady Benefits Life and Disability Insurance, as presented.** 12-28-17-V-C-M-1
  - D. Recommend transferring the following funds from the General Fund to:** 12-28-17-V-D-M-1

Band Support Fund (300 9499)	\$ 5,000.00	
Beech Grove (019)	\$10,000.00	
Bond Retirement (002 9084)	\$57,025.00	
Athletic Support Fund	\$50,000.00	
  - E. Approve Then & Now Certificate for Valid Purchase Orders greater than \$3,000.00:** 12-28-17-V-E-M-1

Check #	Vendor	Amount
212252	ESOESC	\$3,140.80
212116	Mid-East Career	\$15,524.83
212107	American Express	\$84,168.76
212442	Zane State College	\$7,691.30
212293	Barns & Noble College	\$3,084.95
212304	East Guernsey Local Schools	\$6,725.05
212376	Graham Excavating LLC	\$17,000.00
  - F. Approve the Memorandum of Agreement for Deposit of Public Funds, January-December 2018, as presented.** 12-28-17-V-F-M-1

Motion by Mrs. Cheryl Gadd and second by Mr. Tom Kenworthy

Roll Call: Mrs. Gadd, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; Mr. Stoney, yes; and Mrs. Wiggins, yes. Motion carried.

- VI. REPORTS** 12-28-17-VI
- A. Standing Committees** 12-28-17-VI-A
    - 1. Policy ..... Darlene Miser  
Karen Wiggins  
Update to policies that are presented.
    - 2. Athletic ..... Cheryl Gadd  
Tom Kenworthy  
None.
    - 3. Legislative/Student Achievement Liaison (1 Board Member) .... Darlene Miser  
Great job to Student Representatives.
    - 4. Mid-East CTC ..... Darlene Miser  
Donated gifts to Toys for Tots.
    - 5. Personnel/Insurance/Negotiations ..... Cheryl Gadd  
Tom Kenworthy

None.

6. Building & Grounds ..... Tom Kenworthy  
Bryan Stoney

None.

7. Audit ..... All Board Members

Ongoing.

8. Community Outreach ..... Cheryl Gadd  
Karen Wiggins

None.

**B. Supervisors Report** 12-28-17-VI-B

1. Transportation/Maintenance Supervisor..... Dave Lashley

Not present.

2. Food Service..... Angie Norman

Not present.

**VII. OLD BUSINESS**

**VIII. SUPERINTENDENT'S REPORT - Ryan Caldwell, Local Superintendent** 12-28-17-VIII

Superintendent Caldwell stated the district will miss Mrs. Debbie Ames and thanked her for her service.

**A. Employment** 12-28-17-VIII-A-M-1

It is recommended by the Local Superintendent and nominated by the Educational Service Center Superintendent (where applicable), that the mentioned personnel be employed for the term indicated and at the existing salary schedule, pending certification (where applicable) and BCI background check (where applicable).

Bowland, Jessi, Substitute Teacher, effective 11/28/2017 through the last day of school, 2017-18 school year.

Launder, Kristy, Gate Worker, effective 11/10/2017, 1 year, 2017-18 school year.

Meredith, Liz, Coordinator of Curriculum Instruction and Assessment/Director of Innovation, effective 1/1/18, 1 year, 2017-18 school year.

O'Connell, Krysten, Home Instruction Tutor, effective 1/3/2018, as needed, 2017-18 school year.

Poland, Alyssa, Substitute Teacher, effective 12/1/17, 1 year, 2017-18 school year.

Reeves, Carol, Cook, effective 12/6/17, 1 year, 2017-18 school year.

Sands, Jennifer, Substitute Teacher, effective 12/29/17, 1 year, 2017-18 school year.

Teichman, Janet, Substitute Teacher, effective 12/29/17, 1 year, 2017-18 school year.

Wheeler, Joseph, Substitute Teacher, effective 12/29/17, 1 year, 2017-18 school year.

Motion by Mr. Tom Kenworthy and second by Mrs. Darlene Miser.

Roll Call: Mr. Kenworthy, yes; Mrs. Miser, yes; Mrs. Gadd, yes; Mr. Stoney, yes; and Mrs. Wiggins, yes. Motion carried.

12-28-17-VIII-B-M-2

**B. Approved a leave of absence effective January 3, 2018 to April 20, 2018 (calamity days permitting) for Natalie Ford.**

Motion by Mrs. Cheryl Gadd and second by Mrs. Karen Wiggins.

Roll Call: Mrs. Gadd, yes; Mrs. Wiggins, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; and Mr. Stoney, yes. Motion carried.

12-28-17-VIII-C-M-3

- C. Approved the following Middle School parents as volunteers for the 2017-18 school year: Tracy Lingafelter, Nalin Bateman, Kevin Krenisky, Alfie Johnston, and Jennifer Furbee.**

Motion by Mrs. Darlene Miser and second by Mrs. Karen Wiggins.

Roll Call: Mrs. Miser, yes; Mrs. Wiggins, yes; Mrs. Gadd, yes; Mr. Kenworthy, yes; and Mr. Stoney, yes. Motion carried.

- D. Approve the \$100.00 donation from Bi-Con Services to Brook Jump Rope Team.** 12-28-17-VIII-D-M-3

Motion by Mr. Tom Kenworthy and second by Mrs. Karen Wiggins.

Roll Call: Mrs. Miser, yes; Mr. Kenworthy, yes; Mrs. Wiggins, yes; Mrs. Gadd, yes; and Mr. Stoney, yes. Motion carried.

12-28-17-VIII-E-M-3

- E. Nominate Bryan Stoney as President Pro Tem for the organizational meeting to be held on January 11, 2018 at 6:00 p.m.**

Motion by Mrs. Cheryl Gadd and second by Mrs. Karen Wiggins.

Roll Call: Mrs. Gadd, yes; Mrs. Wiggins, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; and Mr. Stoney, yes. Motion carried.

12-28-17-VIII-G-M-3

- F. Appointed Darlene Miser for a three-year term on the Mid-East CTC Board of Education effective January 1, 2018 and expiring December 31, 2020.**

Motion by Mr. Tom Kenworthy and second by Mrs. Cheryl Gadd.

Roll Call: Mr. Kenworthy, yes; Mrs. Gadd, yes; Mrs. Miser, yes; Mr. Stoney, yes; and Mrs. Wiggins, yes. Motion carried.

- G. Approved the NEOLA policies, as presented.** 12-28-17-VIII-H-M-3

Motion by Mr. Tom Kenworthy and second by Mrs. Darlene Miser.

Roll Call: Mr. Kenworthy, yes; Mrs. Miser, yes; Mrs. Gadd, yes; Mr. Stoney, yes; and Mrs. Wiggins, yes. Motion carried.

12-28-17-VIII-I-M-3

- H. Approved the Resolution between the Rolling Hills Local School District Board of Education and the Ohio Facilities Construction Commission, as presented.**

Motion by Mr. Tom Kenworthy and second by Mrs. Karen Wiggins.

Roll Call: Mr. Kenworthy, yes; Mrs. Wiggins, yes; Mrs. Gadd, yes; Mrs. Miser, yes; and Mr. Stoney, yes. Motion carried.

12-28-17-VIII-J-M-3

- I. Approved the Resolution between the Rolling Hills Local School District Board of Education and Ohio School Board Association, as presented.**

Motion by Mrs. Darlene Miser and second by Mr. Tom Kenworthy.

Roll Call: Mrs. Miser, yes; Mr. Kenworthy, yes; Mrs. Gadd, yes; Mr. Stoney, yes; and Mrs. Wiggins, yes. Motion carried.

- J. Accepted the resignation of Tina Wright, effective 12/15/2017.** 12-28-17-VIII-K-M-3

Motion by Mrs. Cheryl Gadd and second by Mr. Tom Kenworthy.

Roll Call: Mrs. Gadd, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; Mr. Stoney, yes; and Mrs. Wiggins, yes. Motion carried.

12-28-17-VIII-L-M-3

- K. Approved the agreement between Rolling Hills Local School District and North Coast Shared Services Alliance (NCSSA), as presented.**

Motion by Mrs. Cheryl Gadd and second by Mrs. Karen Wiggins.

Roll Call: Mrs. Gadd, yes; Mrs. Wiggins, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; and Mr. Stoney, yes. Motion carried.

**L. Approved the Guernsey County Power Station contract, as presented.** 12-28-17-VIII-M-M-3

Motion by Mrs. Cheryl Gadd and second by Mrs. Darlene Miser.

Roll Call: Mrs. Gadd, yes; Mrs. Miser, yes; Mr. Kenworthy, yes; Mr. Stoney, yes; and Mrs. Wiggins, yes. Motion carried.

**IX. CORRESPONDENCE** 12-28-17-IX

**XI. INFORMATION ITEMS** 12-28-17-XI

**XII. EXECUTIVE SESSION - to consider the employment and/or compensation of a public employee.** 12-28-17-XII

Entered: 7:13 p.m.

Motion by Mrs. Cheryl Gadd and second by Mrs. Karen Wiggins.

Roll Call: Mrs. Gadd, yes; Mrs. Wiggins, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; and Mr. Stoney, yes. Motion carried.

Ended: 8:35 p.m.

Motion by Mrs. Cheryl Gadd and second by Mrs. Darlene Miser.

Roll Call: Mrs. Gadd, yes; Mrs. Miser, yes; Mr. Kenworthy, yes; Mr. Stoney, yes; and Mrs. Wiggins, yes. Motion carried.

After Executive Session:

12-28-17-VIII-N-M-3

**Approved the Resolution of a Board adopted and Administrative Personnel Salary & Fringe Benefits policy, as presented.**

Motion by Mrs. Cheryl Gadd and second by Mr. Tom Kenworthy.

Roll Call: Mrs. Gadd, yes; Mr. Kenworthy, yes; Mrs. Miser, yes; Mr. Stoney, yes; and Mrs. Wiggins, yes. Motion carried.

**XIII. ADJOURNMENT** 12-28-17-XI

**Next Board Meeting: January 11, 2018 @ 6:00 p.m. (tentatively)**